

## HCTC: State Elections Letter

David R. Williams  
Program Director, Health Coverage Tax Credit  
SE:W:HCTC  
Rm. 7537  
1111 Constitution Ave., NW  
Washington, D.C. 20224

Dear Mr. Williams:

Below are the details regarding the qualified health insurance options the state of has chosen to make available to eligible participants under the tax credit:

- a. State official responsible for implementing this decision:
  - o Name: \_\_\_\_\_
  - o Title: \_\_\_\_\_
  - o Address: \_\_\_\_\_
  - o City: \_\_\_\_\_
  - o State: \_\_\_\_\_
  - o ZIP: \_\_\_\_\_
  - o Telephone Number: \_\_\_\_\_
- b. Option number (enter option 2-8): \_\_\_\_\_
- c. Name of the option: \_\_\_\_\_
- d. Policy number or unique identifier of the option: \_\_\_\_\_
- e. Name and telephone number for the plan administrator or insurance carrier official who can provide additional information:
  - o Name: \_\_\_\_\_
  - o Telephone Number: \_\_\_\_\_
- f. Certify that the following four requirements are met for each plan under this option. (Please enter a response of either "Yes" or "No" on the lines provided):
  - i. Guaranteed issue: Qualifying individuals must be guaranteed enrollment regardless of their medical status and must be permitted to remain enrolled so long as they pay the premium: \_\_\_\_\_
  - ii. No preexisting condition restrictions: No preexisting condition restriction may be imposed on a qualifying individual: \_\_\_\_\_
  - iii. Nondiscriminatory premium: The premium charged for a qualifying individual may not be greater than the premium for a similarly situated person who is not receiving the credit: \_\_\_\_\_
  - iv. Benefits are the same (or substantially the same) under coverage provided to similarly situated individuals who are not qualifying individuals: \_\_\_\_\_

If you or any of your staff have any questions, please contact the following individual:

- Name: \_\_\_\_\_
- Title: \_\_\_\_\_
- Address: \_\_\_\_\_
- City: \_\_\_\_\_
- State: \_\_\_\_\_
- ZIP: \_\_\_\_\_
- Telephone Number: \_\_\_\_\_

Sincerely,